

Palmetto Youth Center  
 501 17th Street West  
 Palmetto, FL 34221  
 (941) 722-0783

**EDDIE SHANNON BANQUET BUILDING  
 PAVILIONS RENTAL AGREEMENT**

Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Cel Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Description \_\_\_\_\_ Event Date \_\_\_\_\_ Event Time \_\_\_\_\_ (4 hours)

Guest Count \_\_\_\_\_ Driver's License # \_\_\_\_\_ Setup Time/Date \_\_\_\_\_ (2 hours)

| Area                                 | Capacity (Chairs) | Capacity (Tables & Chairs)                                 | Rental Rate | Amount Due |
|--------------------------------------|-------------------|--|-------------|------------|
| Theater Setup                        | 150               | 150  | \$500.00    | \$         |
| Banquet Setup                        | 120               | 120  | \$500.00    | \$         |
| Pavilion 1 (concesseion stand)       |                   | 160  | \$150.00    | \$         |
| Pavilion II (back field)             |                   | 75   | \$125.00    | \$         |
|                                      |                   |  |             | \$         |
| Kitchen Use                          | --                | --   | \$50.00     | \$         |
| Audio Equip (PA Sys)                 | --                | --   | \$50.00     | \$         |
| Security Officers _____@             |                   | _____per hour  | 3 hour min. | \$         |
| Add'l Hours _____                    |                   | Hours@   | \$50.00/hr. | \$         |
| Damage Deposit (Refundable)          |                   |  | \$200.00    | \$         |
| Funerals (Kitchen 500 & PA Included) |                   |  | \$300.00    | \$         |
| Not-For-Profit (501(c)3 Req'd)       |                   | Fundraiser - 10% Discount<br>Non-Fundraiser - 25% Discount |             | \$         |
| <b>TOTAL</b>                         |                   |  |             | \$         |

|                            |  |
|----------------------------|--|
| Number of Chairs Requested |  |
| Number of Tables Requested |  |
| Other                      |  |
| Other                      |  |

| PAYMENT HISTORY       |       |
|-----------------------|-------|
| Beginning Balance: \$ | _____ |

| Date | Amt. Paid | Balance |
|------|-----------|---------|
|      |           |         |
|      |           |         |
|      |           |         |
|      |           |         |
|      |           |         |
|      |           |         |

A security guard is required for all events that exceed 100 guests or that is after 5:00 pm. One guard is required per 100 people at the rate of \$25.00 per hour.

No Strobes or disco lights. No complex high-powered amplifier systems.

The Palmetto Youth Center is not licensed to cook in the kitchen, therefore only refrigeration and warming of food is permitted.

A \$200.00 refundable security deposit is required. The deposit is refunded in full if the building is left damage free. DEPENDING ON THE NATURE OF THE EVENT, AN ADDITIONAL DEPOSIT MAY BE REQUIRED.

I understand the rules of the Palmetto Youth Center's rental agreement and agree to abide by them. Failure to do so may result in the forfeiture of deposit, loss of consideration of future requests and/or immediate cancellation of the event without refund.

Renters Name \_\_\_\_\_ Date \_\_\_\_\_

Executive Director \_\_\_\_\_ Date \_\_\_\_\_